|  |  |  |  |  |
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| **Section A – To be filled before commencing work** | | | | |
|  | Description of hot work \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Location(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Responsible person for hot work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Authorising Officer : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Permit # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Permit valid from Date/time: \_\_\_\_\_\_\_\_\_\_\_\_\_ to Date/time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (must not exceed 24 hours)  All work must comply with relevant Acts, Regulations, Compliance Codes and Australian Standard. Fire system isolation may be required. | | | |
| **Tick (yes/no/ Not Applicable) next to each of the following items below** | **Yes** | **No** | **NA** |
| 1. All relevant health and safety risks (ex: use of compressed gas, environmental factors, manual handling) have been assessed and controlled. In case of contractors, updated SWMS were provided and reviewed by authorising officer. |  |  |  |
| 1. All fire hazards within 15 metres have been identified and controlled (including flammable and combustible liquids, gases, vapors, dusts, fibers or substances). |  |  |  |
| 1. Fire hazards were removed, (ex: removal of paints & thinners) \* |  |  |  |
| 1. Work areas are isolated (ex: using a barrier 3 metre radius) \* |  |  |  |
| 1. Fire hazards are covered with fire blanket(s)\* |  |  |  |
| 1. If arc welding takes place, place screens to prevent persons outside the isolated area from accidentally looking into the arc. |  |  |  |
| 1. Valves, tappings and other equipment or facilities that may produce flammable or combustible liquids, gases, or vapors in or around the safe area should be secured against inadvertent opening. |  |  |  |
| 1. Work area is well ventilated. |  |  |  |
| 1. Functional fire extinguisher(s) are nearby and easily accessible, and First Aid Officer is available. |  |  |  |
| 1. Addition controls (ex: signage, welding helmet, safety boots, apron) |  |  |  |
| 1. Fire Watcher(s) will be present during the hot work   **FIRE WATCHER MUST NOT BE THE SAME PERSON DOING THE WORK**  Fire Watcher Name: ------------------- |  |  |  |
|  | | | |
| Additional conditions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The above control measures and precautions for Hot Work have been implemented and the persons required to complete the work have been advised of and understand the requirements of this written authorisation:  Signature of person responsible for hot work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_  Signature of Authorised Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| **Section B – To be filled after permit expiry or completion of work** | | | | |
| Work area has been cleaned of any debris, and there are no remaining hazards associated with the work permit. Area has been checked and there is no incident, damage or loss to report.  Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature of person responsible for hot work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_  Signature of Authorised Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |